

## On-MBA-Education - Online TOEFL Course - Service Contract

This document shall serve as a service contract between:

**Student Name** \_\_\_\_\_

**Service Provider** On-MBA-Education

<b>Product (Please Check)</b>		<b>Price</b>
Standard On-MBA-Education 18-class Online TOEFL Course	<input type="checkbox"/>	RMB 9,800
Additional 10-test Feedback Package 1	<input type="checkbox"/>	RMB 5,800
Additional 10-test Feedback Package 2	<input type="checkbox"/>	RMB 5,800
Value Package 1 - Online TOEFL Course Plus 1 Additional Feedback Package	<input type="checkbox"/>	RMB 14,800
Value Package 2 - Online TOEFL Course Plus 2 Additional Feedback Packages	<input type="checkbox"/>	RMB 18,800

### **Product Contents**

#### **Standard On-MBA-Education 18-class Online TOEFL Course**

- 6 months access to 36+ hours of video class instruction (**VPN access required**)
- 3 months weekly written feedback on 22 Essays and 54 spoken responses
- Detailed 6-week daily study plan
- Detailed introduction, strategy tips, and in-class examples for each of the four TOEFL Exam Sections
- Writing Section - Writing Templates for both Integrated and Independent Essays
- Speaking Section – Speaking Templates for each of the 6 Question types
- Vocabulary PowerPoint flashcards for McGraw Hill 400 Vocabulary book

#### **Additional 10-Test Feedback Packages**

- Additional 10-tests of weekly written feedback on essays and spoken responses from TPOs
- Feedback on 22 additional TOEFL essays and 60 spoken responses for each package

### **Feedback Process**

- Students will submit essays in Microsoft Word documents by email or Wechat for written feedback
- Students will submit recorded spoken response by Wechat or send audio files by email
- If submitting recorded spoken responses by Wechat, clearly text the Test and Question Number before sending the audio file to ensure proper feedback
- Students can send essays and spoken responses as they are completed; all essays and spoken responses received by each Sunday night by 10pm will be reviewed and provided detailed written feedback on and returned to the student by the following Wednesday night at 10pm (all times Beijing standard time)
- Feedback provided once a week; any responses received after 10pm on Sunday will be given feedback in the following week's written feedback
- Students will have access to the weekly feedback for 3 months (90 days) from the execution of this contract; essays submitted after this period will not be eligible for feedback as part of the original course
- Each essay and spoken response included in the course will be given written feedback one time only (feedback will NOT be given multiple times for the same question)

### **Course Duration**

- Course was designed to be completed in 1-3 months depending on student's starting level and time/effort dedicated to studying; 6 weeks to complete the course is the optimal time
- Students will have 6 months access to the video lectures
- Feedback on the On-MBA-Education TOEFL Course essays and spoken responses will be provided for 3 months (90 days) from contract signing and payment receipt
- Additional Feedback Package service will allow an additional 3 months for essay and spoken response completion after the date of purchase; if purchased as a Value Package together with the On-MBA-Education TOEFL Course, students will have an additional 3 months (after the initial 3-month course period) to submit essays and spoken responses for feedback

**Score Guarantees**

- Although On-MBA-Education is fully confident the course will enable students to improve their TOEFL exam scores, individual results will vary in direct correlation to the starting English level of the student and the amount of time and effort the student puts into his or her study efforts
- The On-MBA-Education TOEFL course targets a TOEFL test score of 100 points; with the majority of students targeting 100-110 points
- **On-MBA-Education does NOT guarantee any score results**

**Payment**

- All Course and Package fees must be paid in full before the start of the course
- Payments can be received by Wechat Wallet, Bank Transfer (BOC Shanghai, Citibank Hong Kong), cash or Paypal (payments can be made by major credit card via a Paypal account); transfer details will be provided on student's request

**Refund Policy**

- There are no refunds for any reason

**Confidentiality**

- All student-related information, correspondence, essays, etc. will be kept in the strictest confidence
- On-MBA-Education will NOT provide the name or any other contact details of clients to any individual or external entity for any reason
- Any course materials, feedback and/or correspondence, provided to the student from On-MBA-Education are strictly confidential and should not be used by, shared with, copied, or given to any other entity except for the individual student

**Service Completion**

- This service contract for the original course will be deemed fully complete in any of the following events
  1. Student achieves desired score; default score result here is 110
  2. Student has received feedback on TOEFL Course 22 essays and 54 spoken responses  
After 90 days has passed from the date of contract signing; no further feedback will be provided on the original course essays or spoken responses after this time period has passed;
  3. students will continue to have access to the videos for the remainder of the 6-month period from contract signing
  4. Student expressly states in writing he/she is finished with the course

I have read and fully understand the terms and conditions regarding the On-MBA-TOEFL Online Course and Additional Feedback Packages and agree to abide by the conditions outlined above. ***(This box must be checked to execute this service contract.)***

\_\_\_\_\_  
Student Name (Please Print)

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
On-MBA-Education Authorized Signatory